# SACHCHIDANAND KANERKAR

Flat No 38, Pimpleshwar Krupa Building, Currey Road and Mumbai 400013

**Contact: 9987089091**; **Email:** [sachinrkanerkar@gmail.com](mailto:sachinrkanerkar@gmail.com)



**SharePoint Administrator Associate Consultant**

* Dynamic & technically competent professional with total 4 years 6 months of expertise in **SharePoint Administration & Consulting**
* Academically brilliant with a **Bachelors of Engineering, specialization in Electronics & Tele-communication & Successfully Completed CDAC (PG – Diploma in Advance Computing)**. Currently spearheading **Capgemini India Pvt. ltd from past 4 years & 6 months as a SharePoint Administrator Associate Consultant.**
* Demonstrated talent as an analytical and rapid troubleshooter with ability to quickly analyze a problem and resolve it minimizing the



**TECHNICAL SKILLS**

**Project tools:** SharePoint 2010 &2013 /SharePoint Online /SP Designer/IIS 7/ Office365

**Ticketing Tool:** MSSolve, ITSM

**Designing tool:** InfoPath 2010, Nintex workflow, SharePoint Designer

**Scripting Tool:** PowerShelll



**PROFESSIONAL EXPERIENCE**

**Capgemini India ltd**

1. **Project: Under Armour**

**Duration:** June 2018 to Present

**Role:** Working as SharePoint Administrator

**JOB RESPONSIBILITIES**

* Project Transition
* Providing SharePoint Application & SharePoint server level support for Under Armour end users
* Troubleshooting SharePoint issues and resolving tickets.
* Advising & consulting end users for SharePoint usage and giving product knowledge.
* Site backup and restore activities in case of accidently site get deleted.
* Monitoring SharePoint logs & providing solutions if issues has been observed.

1. **Project: Microsoft – FastTrack Migration factory**

**Duration:** January 2018 to Present

**Role:** O365 Admin & SharePoint Online Admin

**JOB RESPONSIBILITIES**

* Worked on pre-migration activities on various tools like File share manager, Metalogix, Binary tree (BAM)
* Worked on post migration issues and tickets
* Providing knowledge transfer to new joiners & managing meetings with Microsoft leads on various migration issues.

1. **Project: Mesirow Financial**

**Duration:** January 2018 to June 2018

**Role:** Worked as SharePoint Administrator

**JOB RESPONSIBILITIES**

* Monitoring SharePoint logs
* Moving Site collections from one content DB to another
* Take proactive actions while monitoring and maintaining SharePoint environment
* Detecting orphan sites from content databases
* Managing and restoring site permissions
* Troubleshooting search performance and other SP related issues & Resolving Tickets
* Creating new web applications in the Farm
* Troubleshooting InfoPath form issues, also designing the forms.

1. **Project: Microsoft - Managed Services for Cloud (Microsoft-O365)**

**Duration:** April 2016 to December 2017

**Role:** O365 Admin & worked as Shift Lead and managing a team of four engineers**.**

**JOB RESPONSIBILITIES**

* + Project Transition
  + Experience in O365 Admin, SharePoint Online, Exchange Online.
  + Troubleshooting Office365 issues and resolving tickets.
  + Monitoring logs & taking proactive actions while monitoring and maintaining the O365 environment
  + Troubleshooting Active Directory, ADFS, performance and other SharePoint related issues.
  + Worked on Recover deleted SharePoint online site
  + Worked on sharing/ downloading issue with SharePoint document library.
  + Worked on SharePoint/One Drive for Business site notification alert issues.
  + Configure Audit settings for SharePoint Online Site Collection
  + Troubleshooting & Manage external sharing for sites.
  + Troubleshooting on health state of site collection.
  + Worked on Permanently Delete a Site Collection
  + Created PowerShell script for checking external sharing status.
  + Adding new smart host connector to existing farm
  + Assigning licenses, enabling UM, deleting calendar entries, exporting mailboxes.
  + Managing and restoring mailbox, Calendar Rooms permissions
  + Detecting & removing orphan users from O365 Portal.
  + Working on SharePoint Online Management Shell and Azure Active Directory for Windows PowerShell.

1. **Project:** Providence healthcare

**Duration:** May 2014 to March 2016

**Role:** SharePoint Administrator

**JOB RESPONSIBILITIES**

* Project Transition
* Supporting SharePoint environment end to end.
* Troubleshooting issues and resolving tickets.
* Troubleshooting InfoPath form issues, also designing the forms.
* Designing new Nintex workflows and troubleshooting issues on existing ones.
* Creating & Manage Site Collection and Site (Team Sites and Publishing Sites).
* Managing SharePoint permissions at Site/List & Library /Folder/Item Level.
* Creating Views to avoid Threshold Limits.
* Update Storage Quota for Sites & Configure storage quota alerts.
* Configuring SharePoint Server 2010 in Lab Environments.
* Help restoring deleted items at Site Collection Level.
* Checking SharePoint ULS logs with the help of Correlation Id.
* SQL server database backup and restore.
* Troubleshooting on User profile issues.
* Managing meetings with clients/onsite Lead.



**TRAINING**

* Attended 5 days training on SharePoint Administration at Capgemini India Pvt. Ltd.
* Plural sight training on SharePoint Administration 2010, Search Service Application.

**PROFESSIONAL ACHIEVEMENTS**

* Awarded with Extra Mile award twice in Capgemini for outstanding delivery service.



**EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS**

**Bachelor of Engineering, Computer Science Engineering - 2008 to 2012**

**Successfully Completed CDAC (PG Diploma in Advance Computing)**

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| B.E. (E&TC) | K.I.T. College of Engineering | Shivaji University | 2008-12 | 64.69% |
| H.S.C | New College ,Kolhapur | Maharashtra Board | 2007 | 69.50% |
| SSC | New High School Kolhapur | Maharashtra Board | 2006 | 82.66% |



**Date of Birth:** 14th December, 1989

**Permanent Address:** 809/Plot No.12 Suvarnbhumi Colony, Behind V.R. Estate, Kalamba Road, Kolhapur-416007

**References:** Available on Request



**DECLARATION**

I hereby declare that all statement made above are true, complete, and correct to the best of my knowledge and belief.

Place: Mumbai Sachchidanand Kanerkar